

# Southern Blue, LLC

Phone: (757) 229-9444

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Website: [www.SouthernblueLLC.com](http://www.SouthernblueLLC.com)

5812-C Mooretown Road

Williamsburg, VA 23188

Southern Blue, LLC is an Equal Opportunity Employer. Complete the following information in full.

## PERSONAL DATA

Position Applied For	Available Start Date	Application Date / /	Status Desired Full-Time _____ Part-Time _____ Labor Pool _____
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Full Name				Email Address
<i>Last</i>	<i>First</i>	<i>Middle</i>	<i>Other (Legal)</i>	

Telephone Number(s) Home: ( ) Other: ( )	Present Street Address	City, State, Zip Code
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Social Security Number - -	Email Address	How did you hear about Southern Blue? Internet ___ Advertising ___ Employee ___ Other ___
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Did you plead guilty or ever been convicted of a crime other than a traffic violation? Information is subject to verification through a Criminal Record Check. If employed, this information may be verified through a Virginia State Police Check. Yes \_\_\_ No \_\_\_ If Yes, when: \_\_\_\_\_ If yes, explain:

Emergency Contact Name(s)	Full Address	Telephone Number(s) ( ) ( )
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School	Name/Location of Schools Attended	Yrs. Complete	Graduate?	Degree / Diploma	
				Major	Degree / Diploma
High		1 2 3 4			
College		1 2 3 4			
Grad. Studv		1 2 3 4			
Other		1 2 3 4			

Professional Status (Position and Whether Licensed)	Licence / Certif. No.	Effective Date: Expiration Date:	State
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Professional Memberships & Certifications	Effective Date: Expiration Dat:
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## WORK EXPERIENCE

From Mo / Yr	To Mo / Yr	With most recent position, list employers, full addresses and phone numbers. Account for all experience.	Position & Supervisor	Beginning / Ending Salary	Why Leaving?

Phone ( )

**WORK EXPERIENCE (Cont'd)**

From Mo /Yr	From Mo / Yr	List employers, full addresses and phone numbers. Account for all experience.	Position & Supervisor	Beginning / Ending Salary	Why Leaving?
		Phone (    )			
		Phone (    )			

**PROFESSIONAL REFERENCES**

Name (Professional Reference #1) / Title	Company Name	Telephone Number(s): (    ) (    )
Name (Professional Reference #1) / Title	Company Name	Telephone Number(s): (    ) (    )

Have you ever been discharged or asked to resign by an employer? Yes \_\_\_ No \_\_\_ If Yes, explain:

**DRIVING RECORD**

\*An acceptable driving record may be required, depending on position.

Driver's License Number:

State:

Expiration Date:

Have you ever had your driver's license suspended or revoked? Yes \_\_\_ No \_\_\_ If Yes, explain?

**As a Condition of Employment Consideration, Each Paragraph Must be Read and Initialed Before the Application is Signed.**

\_\_\_ I understand that any false statement or fact omission on this application or on other documents related to my qualifications and background, may be grounds for not hiring, or for terminating me after I begin employment. My signature below indicates that all statements on this Employment Application are correct, complete, current, and made in good faith. I will attach information as necessary to meet disclosure requirements.

\_\_\_ I understand employment with Southern Blue, LLC (Employer) is governed by the principle of at-will employment, meaning that at the option of the Employer or me, employment can be terminated with or without cause, with or without notice, at any time.

\_\_\_ I understand I may be offered employment even though certain background checks and investigations, and reference checking may not have been completed. If such inquiries establish information which makes me unqualified, I understand that I will be promptly terminated.

\_\_\_ I consent to the release of information given to Southern Blue, LLC from current and former employers, schools, law enforcement agencies, and other organizations, relevant to my consideration of employment. Such parties may rely upon this authorization as a waiver of any claim I may have as a result of the party responding candidly to any inquiry from Southern Blue, LLC.

\_\_\_ I agree to comply with all policies and procedures regarding employment, equipment, and work expectations of Southern Blue, LLC.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Resume' Provided: Yes \_\_\_ No \_\_\_

Applicant Name: \_\_\_\_\_

Department / Human Resources Comments:

Offering Position? Yes \_\_\_\_\_ No \_\_\_\_\_

Position Accepted? Yes \_\_\_\_\_ No \_\_\_\_\_

If No, Reason:

If Yes, Start Date: \_\_\_\_\_

Employment Status: \_\_\_\_\_

Weekly Hours: \_\_\_\_\_

Department Signature

Date

Human Resources Signature

Date

**EMPLOYMENT DATA TO BE COMPLETED BY SOUTHERN BLUE, LLC AFTER EMPLOYMENT ACCEPTED**

Starting Date / /		Position		Weekly Hours Mon Tues Wed Thurs Fri Sat Sun						
Status Full-time Part-Time Labor Pool		Daily Work Hours Mon Tues Wed Thurs Fri Sat Sun								
Date of Birth / /	Sex	EEO Code	Title				Ex / Non-Ex Code			
Non-Exempt Hourly Rate \$	Exempt / Salaried Weekly Salary \$ Hourly Equiv. \$		Dept. Representative Signature			Human Resources Signature				
			Date			Date				